

Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 19th September 2022 At 7.45pm

PRESENT: Parish Councillors: Jon Dutton in the Chair, Emma Briscoe, Samantha Parkes, David Johnson, Derek Carless and Roly Whear

IN ATTENDANCE: Parish Clerk Lydia Cox and Christopher Kettle (County Council)

2022_09_01: Apologies

Apologies were received from Parish Councillor Alan Payne and Councillor Nigel Rock (District Council Councillor), and were **accepted**

2022_09_02: Acceptance of Minutes of Previous Meeting

The Minutes of the Ordinary meeting held on 18th July 2022 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Carless and seconded by Councillor Whear), and the Extraordinary Planning meeting held on 4th August 2022 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Carless and seconded by Councillor Whear)

2022_09_03: Declarations of Interest

Councillors Whear declared an interest in Aqueous and therefore flooding discussions

Councillors Johnson declared an interest in the bowls club

2022_09_04: Requests for Dispensation

None received

2022_09_05: Open Forum

There were no residents in attendance

2022_09_06: Matters Arising from Previous Minutes

- (i) Play Area Refurbishment: Since the last meeting Cllr Parkes and the Clerk have had meetings and received quotes from Kompan and Touchwood. A quick Facebook questionnaire was held regarding whether fencing was needed around the play area and the overwhelming response was 'no'

The Scouts have agreed to repaint the walls with a mural. Mick Jones has been requested to repair some areas and whitewash the walls in preparation

The Village Hall has been booked for Thursday 30th September for an open afternoon to get residents views on the four proposals that we have received

Another grant application has been submitted to Prime foundation

- (ii) Compton Locks Street Naming: Developers agreed with Councillors suggestions of Red Leys and Ledbrooks Meadow, but were not keen on Seed Ground. After further discussion Councillors suggested Brindley Way which was agreed by the developers

- (iii) Memorial Tree: The Chair met with the resident who is donating the tree to commemorate the Queen's jubilee. It has agreed on an Amelanchier, which is a small decorative tree with lovely spring white flower. The tree will be planted on the small triangle of Parish Council land at the corner of Brook Street and Bridge Street. The tree has been ordered and is likely to arrive in December. The Parish Council will provide a small plaque, wording to the effect 'This tree was planted to commemorate the Platinum Jubilee of Queen Elizabeth II in 2022'. The resident did not want their name on the plaque. Clerk is seeking quotes for a plaque
Check to see whether there would be any interference with Fenny water pipes or BT cables

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2022_09_07: District Councillor and County Councillor Reports

Councillor Rock submitted a report which can be found in Appendix C

Councillor Kettle submitted a report which can be found in Appendix D

2022_09_08: Correspondence

The meeting noted the following correspondence:

- Residents Correspondence
 - Compton Locks Development – Signage in village for deliveries
Chair is attempting to organise a meeting with Orbit but has had no success so far
Correspondence received to state that traffic will be routed from main road under railway bridge where it can be
Will find out whether signs could be put further out of the village (like Kineton High school) to avoid traffic through the village
 - Complaint about state of cricket score hut
Will be covered in Play Area updates
 - Further HS2 traffic disruption
 - Street light on The Slade not working
Will be covered as part of Streetlight upgrade work
 - Post on Church Street knocked over by bin lorry
WCC have now repaired
 - Further debris in The Brook
 - Sunken footpath at Thompson Field
Clerk has reported to WCC
 - Dog mess at Cotters Croft
Reminders to be sent out
 - Paving slabs at Millennium Stone
Councillor Whear to rope off area. Clerk to organise for repairs
 - Football coaching on playing field
The company seems to have started the sessions anyway, without further correspondence with the parish council. Chair spoke to Colts about the situation and they weren't particularly keen, especially as they have been using Colts equipment
However, the playing field is a public space so anyone can use. But they are a business so should this be different? If charge then need to write up contracts
General consensus – Councillors didn't have any particular concerns but want to make sure they are being conscientious. Let them carry on but contact them about use of equipment and parking
 - Fly tipping at Berry Meadow
A job has been raised with Orbit Housing
 - Overgrown hedges at Fieldgate Lane
Andrew Saunders has completed the work to tidy up the hedging and remove rubbish at a cost of £200
 - Meadow Way – Trees overhanging property
Councillor Dutton will visit the site
Councillors thought that it would be best to review all trees on the playing field, and do all work once and properly. To discuss as part of budget process

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Councillor Kettle arrived at 20.25 and left at 20.55

- Electrical works from sub-station on Dog Lane, across Bear & Ragged Staff green up to The Slade. Residents meeting planned for 24th October
Unfortunately, the wildflower meadow planting due to take place in October will have to be delayed as the green will be dug up as part of the work
- Review of Polling Districts and Places for the district of Stratford-on-Avon 2022
 - Following the final ward boundary review published in March 2022), new ward boundaries have been drawn up for the district. These will come into force for the local elections in May 2023
 - As a consequence of this, the Council is required to review the locations of the polling districts and polling places to make sure that these are in the right areas for the new wards. A Draft Polling Review 2022 Schedule, which can be accessed on the Council's website at www.stratford.gov.uk
 - The location for Fenny Compton has not changed – It will remain as the Village Hall
- Warwickshire Fire & Rescue Service (WFRS) Consultation
 - WFRS are currently running a public consultation on their new Prevention, Protection and Response Strategy (2022-2027)
 - They are encouraging the public to share their views on how they should plan to ensure the safety of communities and individuals who choose to live, visit, study and work in Warwickshire
 - The consultation document and questionnaire can be found at: <https://ask.warwickshire.gov.uk> and will remain open until 25 September

2022_09_09: Planning

(i) The following applications have been received for consideration since the last meeting:

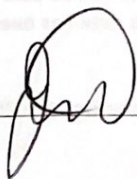
Reference	Consultation Expiry Date	Address	Proposal
22/02138/OUT	17 Aug 2022	Land Off (North), Station Road, Fenny Compton	Outline planning application for 12 self/custom build dwellings with all matters for approval except for the appearance, landscaping, layout and scale of individual self/custom build plots
22/02571/TREE	22 Sep 2022	Breckside, Brook Street, Fenny Compton, CV47 2YH	G1 Conifers: Reduce height by 2metres and side to clear electricity building
22/02583/LBC & 22/02582/FUL	3 Oct 2022	Old Toft, Bridge Street, Fenny Compton, CV47 2XY	Approval granted Dec-21 (ref: 21/00496/LBC) for solar panels to rear elevation of property. This application seeks approval of final design; minor revision to layout and number of panels previously approved (was 17 now 15) which is driven by changes in manufacturers panel size, and inclusion of a battery to the side of the property. Full planning was not sort previously

- Between meetings councillors agreed to 'Object' to 22/02138/OUT – Please see Extraordinary meeting minutes and 'No representation' to 22/02571/TREE
- Councillors agreed to respond with 'no objection' to 22/0583/FUL & LBC

(ii) The following decisions have been received since the last meeting:

Reference	Decision Date	Status	Address	Proposal
22/01729/TREE	18 July 2022	No Objection	The Grange, The Slade, Fenny Compton, CV47 2YB	-T1, T2, T3 poplar - Reduce height by 8-10metres, to approximately 20metres -T4 Leyland cypress (noted as fir on notification form) - Remove
22/01783/FUL	8 Sep 2022	Permission Granted	2 Ridge Way, Fenny Compton, CV47 2ZJ	Extension of existing single garage to create a double garage

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(iii) Further Updates:

- a. 17/02362/FUL Lankett Development: A representative from WCC visited the site to view the path on 23rd September but Clerk has yet to receive a report
Chair will speak to residents of Cotters Croft regarding ownership of hedge. Council believes that it is the responsibility of residents to keep the hedge cut back
- b. Compton Locks Development: Covered in correspondence

2022_09_10: Financial Administration

- (i) Councillors **approved** the following payments (Proposed by Councillor Carless and seconded by Councillor Whear):

AUG_22_1_SO	Lydia Cox (Salary and Expenses August)	£ 334.15
AUG_22_2_SO	SDC (August Pension Contribution)	£ 104.31
AUG_22_3_DD	Utility Warehouse (Sports Pavilion Electricity)	£ 16.16
AUG_22_4_DD	Yu Energy (Street lighting)	£ 319.74
AUG_22_5	Andrew Saunders (Tree works)	£ 300.00*
AUG_22_6	Mick Jones (Village Grass Cut and Maintenance)	£ 500.00
AUG_22_7	Michael Mann (Sports Field Grass Cut)	£ 336.60
AUG_22_8_DD	WaterPlus (Sports Pavilion Water)	£ 8.39
SEP_22_1_SO	Lydia Cox (Salary and Expenses September)	£ 334.15
SEP_22_2_SO	SDC (September Pension Contribution)	£ 104.31
SEP_22_3_DD	Utility Warehouse (Sports Pavilion Electricity)	£ 16.16
SEP_22_4_DD	Yu Energy (Street lighting)	£ 316.08
SEP_22_5	Michael Mann (Sports Field Grass Cut)	£ 112.80
SEP_22_6	Mick Jones (Village Maintenance)	£ 170.00
SEP_22_7_DD	WaterPlus (Sports Pavilion Water)	£ 1.83
SEP_22_8	Xact Skips (Cricket hut removal)	£ 264.00*
SEP_22_9	Andrew Saunders (Hedge work on Fieldgate Lane)	£ 200.00
SEP_22-10	PKF Little John (External Audit)	£ 240.00
Total		£ 3,678.68

*Approved between meetings

- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and **agreed** them
Clerk noted that a refund has been received from Eon in relation to overpayment of prior year street lighting costs
- (iii) Appointment of External Auditor – Councillors agreed to proceed with the external auditor suggested by NALC
- (iv) 2021_22 External audit has been completed. Clerk will add relevant documentation to the website and noticeboards

2022_09_11: Updates

- (i) Flood Prevention – Councillor Payne provided an update via email:

Scheme Update: We have now held a kick-off meeting with Whitehouse Construction. Contracts need to be finished with the legal team, however once this is complete, we will be able to progress on with arranging a drop-in session in the village for Residents to attend. Once this date has been agreed, WA will make contact

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with all Residents who are still interested in progressing with the scheme. Following the drop-in session, WHC will undertake survey appointments prior to installation

Pre-App with SDC: Report received; LBC is unlikely to be required for the vast majority of measures proposed, providing they are like for like or for small measures such as airbricks

S278 Update: WCC are still awaiting a further update from their Highways team regarding whether they are able to undertake the required flow routing works. There is an issue with the works being off the highway so need to understand whether we will need to go out to tender for an independent Contractor or if they can do this for us. Sophie will update further in due course

Memorial Road Update: WCC are setting up a meeting with Highways as this sits slightly outside of the scheme

- (ii) Trees – Andrew Saunders has completed work the works highlighted in the last survey
- (iii) Playing Field and Play Equipment – Between meetings councillors **approved** payment of £264 for skip hire and £300 for the demolition of the cricket score hut. The skip arrives Tuesday 27th and the buildings will be cleared Wednesday 28th, with demolition due Monday 3rd October
- (iv) Neighbourhood Development Plan – Examiner has finished the examination and is happy to sign off the NDP subject to some revisions. The team have made all these revisions but are now waiting for maps from SDC. When these are done, the NDP can be resubmitted. The next step is the Referendum. The regulations state that we must hold the referendum within 56 working days of the decision being issued, unless agreed otherwise with the Qualifying Body. The Electoral team are understaffed and have asked whether the parish council would consider holding the referendum in May 2023. Councillors discussed but **agreed** to refuse this request due to opportunistic planning applications currently being made
- (v) Allotments – No update
- (vi) Highways – No update
- (vii) Street Lighting – Upgrade work has started. When complete Clerk will update inventory and send data to WPD for updated usage calculations
- (viii) Traffic – No updates
- (ix) Future Strategy – Chair to attend Village Hall AGM. Bowls club outstanding
- (x) Risk Assessments: Equipment Shed - outstanding
- (xi) Policies and Procedures for review – Councillors have reviewed the following:
 - a. Complaints Procedure – No updates needed. Formatting only
 - b. Risk assessment – Updated
 - c. Social Media Policy - Updated
 - d. Internal Controls - Updated
 - e. Scheme of Delegation - Updated
 - f. H&S Policy – No updates needed. Formatting only
 - g. Standing Orders - UpdatedClerk has made all updates and will publish latest versions on the website

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2022_09_12: Items to Publicise

- (i) Memorial Tree
- (ii) Dog fouling
- (iii) Play Area Meeting
- (iv) Road names agreement
- (v) Orbit meeting
- (vi) Light replacements
- (vii) Millennium Stone

2022_09_13: Future Discussion

Tree budget for next financial year

2022_09_14: Date of next meeting

The next meeting is an Ordinary Meeting scheduled for Monday 17th October

MEETING CLOSED 21.45

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Appendix A

August Financial Administration

Balances: (See attached bank reconciliation)	£
Traffic Management	2,135.82
Flood Relief Grant	2,381.16
WCC Flood Attenuation Grant	-
Over 8's Play Area	604.23
NP Plan Projects	1,658.33
Allotments	250.00
Defibrillator	2,038.16
Other	0.57
30 Day Notice (Allocated Reserves)	9,068.27
Cotters Croft	5,170.88
PC Balance	4,829.12
12 Month Partial Withdrawal (High interest deposit):	10,000.00
Deposit Account (Unallocated Reserves)	11,010.10
Current Account	4,906.52
Total Balances (See Bank Reconciliation)	<u>25,916.62</u>
Less Payments (See agenda item 10)	
Lydia Cox (Salary & Expenses)	(668.30)
SDC (Pension Contribution)	(208.62)
Utility Warehouse (Sports Pavilion Electricity)	(32.32)
Yu Energy (Street Lighting)	(635.82)
Andrew Saunders (Tree Works)	(500.00)
Mick Jones (Grass Cut and Maintenance)	(670.00)
Michael Mann (Sports Field Grass Cut)	(449.40)
WaterPlus (Sports Pavilion Water)	(10.22)
Xact Skips (Cricket hut removal)	(264.00)
PKF Little John (External Audit)	(240.00)
Current Account	(3,678.68)
Total Balances carried forward	<u>22,237.94</u>

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Appendix B

August Bank Reconciliation

Bank Balances	£
30 Day Notice (Allocated Reserves)	9,068.27
12 Month Partial Withdrawal	10,000.00
Deposit Account (Unallocated Reserves)	11,010.10
Current Account	4,802.21
Less payments outstanding	
SDC (Pension Contribution)	104.31
Current Account	4,906.52
Total Bank	<u>34,984.89</u>
Cash Book Balance b/f	34,776.05
Less payments between meetings:	
Add receipts since last meeting:	
Cemetery Income	205.00
Bank Interest	0.90
Reconciling Figure	2.94
Total Cash Book	<u>34,984.89</u>

Appendix C - District Councillor for Napton and Fenny Compton Report

The Queen: The Queen was a wonderful and remarkable lady and for me, like everyone else, she has been an ever-present figure throughout my life. I never met her, but on two occasions would have had the opportunity to do so but for chance, latterly a trip to the palace being prevented by the pandemic. I do know a number of people that have met her personally though, in one case for extended periods, and describe a genuinely warm person. The whole world will miss her.

New Waste Collection Arrangements: I don't believe I need to point out to most residents, that there have been some problems with the transition to the new collection arrangements. Whilst some properties have not had difficulty, there have been more problems around Southam than elsewhere in the district. I have been rather inundated with complaints about the revised system. Where I have been able to do so, I have taken up these complaints. I am grateful to residents and parishes because in nearly all cases I have not been the first point of contact – they have correctly instituted the complaint to the Council where they can be logged and dealt with systematically. If you do have problems, please raise them either:

- By phone 01789 260123
- or the web site <https://www.stratford.gov.uk/online-forms/missed-bin-report-form.cfm>
- or by email streetscene@stratford-dc.gov.uk
- or by the smart phone app from <https://www.stratford.gov.uk/waste-recycling/waste-and-recycling-app.cfm>

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However there have been so many complaints that these reporting systems have become overloaded. Issues that have not been properly dealt with and have come to me, are broadly:

- No response or late response to complaint
- Multiple or repeated problems
- Whole areas, villages or roads missed
- 'Practically impossible' to get through to call centre (with consequent knock-on effects on other services)

District Councillors had a high-level meeting on early in September following the concerns I and others had voiced. The Chief and Deputy Chief Executive of the Council (the paid officers), and the Conservative leader of the Council (the equivalent of the local Prime Minister if you like) made a trip to the Southam area to hear our concerns in person. Also in attendance was the acting head of service and two senior people from Biffa. At the meeting, there was much emphasis on how well things had gone, and in my opinion, far too little owning up to things gone wrong. Biffa made a presentation explaining what a major task the transition had been and quoted a 99.31% 'success' rate. To be frank this did not sit well with some of us and we said so. Many reasons were given for the failures which Biffa and the Council considered to be isolated, but both I and my colleague Louis Adam covering Long Itchington & Stockton (other villages with problems) were sceptical about the reporting system that produced these numbers.

Thanks to the co-operation of residents, I have collected my own data at the beginning of September and found a high level of unresolved complaints. The problems breakdown as follows:

No Caddie	Problem Blue	Problem Green	Problem Grey	Problem Food	Other Problem
45%	38%	62%	46%	39%	4%

I am sure there are more investigations to be done but the focus should be to get things back on track first. Whilst some reasons given at the meeting were valid, some were less so - some foreseeable, some not.

An incomplete list:

- 260,000 collections a week from 130,000 properties was a big task to change.
- Changing on 1 August caused lots of problems with staff absence (sick and holidays)
- Extreme hot weather
- Recruitment and vehicle procurement was difficult
- Biffa took over from another contractor in Warwick and decided to use those crews in our area without any familiarisation.
- Disposable nappies, stoma and colostomy waste problems with 3 weekly collections.
- The routes/days were changed from what we had before, on even the blue and green bins.

On this last point, the previous arrangement where village magazines could publish collection days and bin colours, mostly for the whole community, can't work. Parishes have been split, so residents need to check their individual calendar that came with food caddies. One thing councillors asked for at that meeting is a list of these rounds, which we don't presently have.

By the time you read this we will be another month on, so I hope with the various actions that were agreed, we will see improvements.

CLlr Nigel Rock

nigel.rock@stratford-dc.gov.uk

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Appendix D - County Councillor Feldon Division Monthly Report

Education

Admissions: Warwickshire schools started on the 5th Sept 2022. With the exception of Harbury on the offer day, in April 2022, all other primary schools were able to offer places to all those on time applicants, Harbury had a waiting list of one.

However there has been a problem with in-year transfers, those wanting to move from different schools, which resulted in not all children being able to start at their new school at the beginning of the school year.

The issues have almost all now been resolved within the 15-day timetable WCC is required to meet, but understandably it is frustrating for parents and children not to have their children in school at the start of term.

I was contacted by one relation directly and I spotted another concerned parent on a community Facebook page. If you do have problems with school admissions and are not getting the response you need, please do contact me.

Transport: I have had two requests to help with school transport both of which hopefully are now resolved.

Highways: Warwickshire Highways have confirmed that the contractor for the major safety improvements to the Harbury/ Fosse Way crossroads has now been appointed and contracts have finally been signed. I am awaiting a start date as the contractor needs to mobilise the equipment and staff to commence work. As soon as I hear I will be forwarding that information to those villages immediately affected.

This marks the end of a campaign that begun in 2012 when, as a member of the public, I presented a petition to WCC signed by I recall some 2,000 residents requesting something to be done.

Funding was obtained for the works by including them in a condition to the 2015 outline approval for the GLH new settlement so will be paid for by the developer although designed and approved by WCC.

Planned works along sections of A425 Leamington Road, Southam A425 – Further works on the A425, to allow the HS2 tunnel entrance to be formed are required. This will result in traffic lights on the A425 from Monday 5 September 2022 until Friday 25 November 2022, 24 hours a day, seven days a week.

The TBM has completed the first tunnel and it is now being moved to and reconstructed at the north Portal to commence boring the second tunnel.

Councillor Grant Fund: The second round of the County Councillors Grant Fund launches on Monday the 5th of September at 9am. The deadline for applications is Sunday 16th October at 5pm.

All applications should aim to build community capacity and improve the health and wellbeing of people living in Warwickshire in both urban and rural areas.

- Improve community assets and their sustainability
- Improve access to services
- Improve financial capability
- Reduce loneliness and isolation
- Improve physical and/or mental health and wellbeing
- Promote equalities and inclusivity
- Improve the physical environment or reduce the environmental impact

Ukrainian Support Project - Unaccompanied Minors: As of Thursday 28 July, the Homes for Ukraine scheme will open for new applicants who are under 18 and not travelling with or joining their parent or legal guardian. The process for new applications will be different and requires the planned sponsor to first undergo safeguarding checks before an eligible child can begin their visa application. From 28 July planned sponsors of eligible children can start their applications via a new online service. This will enable local authorities to begin safeguarding checks. The visa application process will open to new applicants on 10 August.

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There is a Facebook page for sponsors, (Warwickshire Homes for Ukrainian Sponsors) and a Ukraine helpline 0800 408 147.

ICK IT UP - Now the nights are drawing in, there seems to have been an increase in the amount of dog mess on the paths and open spaces. Please pick it up, you wouldn't want a child to walk in it on the way to school (especially if your child/grandchild).

LOGGING – Please wear something that makes you easily seen, preferably use the paths wherever you can and if you do have to run on the road, it is advisable that you run on the right-hand side of the road, facing the traffic (especially if wearing earphones and you can't hear traffic coming from behind). SAW A CRAZY EXAMPLE OF THIS RECENTLY ON AN 'A' ROAD BY A SHARP BEND

Local Welfare Scheme: The Warwickshire Local Welfare Scheme supports the most vulnerable residents at times of unavoidable crisis when they have no other means of help. The scheme provides basic and essential help in the form of emergency food parcels or credit for energy. Call 0800 408 1448.

Find out more: <https://www.warwickshire.gov.uk/news/article/1218/help-is-available-for-people-who-may-be-struggling-to-cope>

Support available from Act on Energy: Are you (or someone you know) worried about the rising cost of energy bills? Act on Energy is a charity partnering with Local Authorities to offer FREE support to everyone living in Warwickshire, Worcestershire, Coventry, Solihull, and Birmingham.

We can offer free expert advice on:

- Financial assistance to help with energy bills
- Energy debt
- Broken heating systems
- Grants and funding for energy efficiency measures
- Energy efficiency tips to reduce your bills
- Billing issues with your supplier

Please note that any support is subject to eligibility and availability.

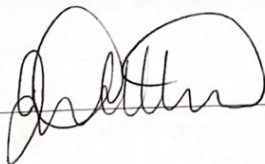
For more information call us on 0800 988 2881 or visit the website www.actoneenergy.org.uk.

Emergency duty foster carers: Warwickshire County Council's fostering service is looking for foster carers to care for young people in a crisis.

Find out more: <https://www.warwickshire.gov.uk/news/article/3211/could-you-offer-a-safe-place-to-sleep-for-a-night>

Stratford and Warwick Food Waste: A new food waste contract with Severn Trent Green Power will ensure that the most is made from household food waste collected in Stratford and Warwick Districts

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